

How to connect Windows OS to the Ricoh color printer/color scanner/color scanner

If you encounter problems during any of the below steps, email CFL IT Support at support_cfl@mailplus.wisc.edu.

1. Go to website http://support.ricoh.com/bb/html/dr_ut_e/rc3/model/imc4500/imc4500.htm
 - a. Download "PCL6 V4 Driver for Universal Print"
 - b. And follow the rest of instruction.
2. If it prompts you "Do you want this app to make changes to your device?", click yes
3. Agree to the terms, and click "next"
4. Select "Network" as your connection method (this should be the default)
5. On the "Select a device window"
 - a. if you are on ethernet, the device named "IM C4500" should pop up automatically. You can select the device and click next
 - b. If you are not on ethernet, click on "Click if you cannot find the device" and make sure you are connected to the UWNet, not eduroam
6. Choose "Specify device IP address"
7. Enter 144.92.62.230, and click on "Search"
8. The device named "IM C4500" should pop up, select it and click next
9. Driver should install automatically after this step. Click "next" then "finish" after installation in complete.